

Request for Proposals Summary

Sealed responses for Delaware State University Contract No. **16-08-22-10 – UNDERWRITING SERVICES** will be received by the University in the reception area of the Contract Administration Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **3:00PM EDST** local time on **September 01, 2016**. Bidder bears the risk of late delivery. Any response received after the stated time will not be entertained. Sealed responses shall be addressed to the Delaware State University Attn: Zafar Chaudhry, Associate Vice President of Contract Administration, Administration Building, Room 321 (Third Floor), 1200 N. DuPont Highway, Dover, DE 19901-2277. The outer envelope should clearly indicate: **“DSU CONTRACT NO. 16-08-22-10 – UNDERWRITING SERVICES - SEALED BID - DO NOT OPEN.”**

This Request for Proposals involves **UNDERWRITING SERVICES**.

No Pre-Bid Meeting will be held for this Request for Proposals.

Summary of Events and Dates:

The proposed schedule of events subject to the RFP is outlined below:

Public Notice	Date: 08/18/16
Deadline for Questions	Date: 08/23/16 at 10:00 AM (Local Time)
Response to Questions Posted by:	Date: 08/26/16
Deadline for Receipt of Proposals	Date: 09/01/16 at 3:00 PM (Local Time)
Estimated Notification of Award	Date: TBD

* Each of the above date is subject to change

Note: All questions shall be in writing.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein.

END OF ADVERTISEMENT FOR BIDS